

GLOUCESTER SHIRE COUNCIL



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Development Application

Use this form to apply for **consent to carry out development**. The **DA Supplement** that accompanies this form will help you complete the application. To complete this form, please place a cross in the boxes and fill out the white sections as appropriate. To minimise delay in receiving a decision about your application, please ensure you submit all relevant information. You need to apply to the relevant consent authority (usually the council). Once the consent authority has assessed your application, you will receive a notice of determination.

1. Details of the applicant

Mr Ms Mrs Dr Other

First name Family name

Flat/street no. Street name

Suburb or town State Postcode

Daytime telephone Fax Mobile

Email

2. Identify the land you propose to develop

Flat/street no. Street name

Suburb or town Postcode

Lot no. Section

DP/MPS no. Volume/folio

You can find the lot no., section, DP/MPS no. and volume/folio details on a map of the land or on the title documents for the land. If you need additional room, please attach a schedule and/or a map with these details.

3. Describe what you propose to do

Value of Proposed Development \$

3. continued

Will this involve:

- erecting, altering or adding to a building or structure
 - Is it a temporary building or structure? Yes No
- subdividing land
- subdividing a building into strata units
- demolition
- changing the use of land or a building or the classification of a building under the Building Code of Australia (without building, subdividing or demolishing)
- other work (without building, subdividing or demolishing)?

4. Staged development

You can apply for development consent for only part of your proposal now, and for the remaining part(s) at a later stage.

Are you applying for development consent in stages?

No

Yes ➤ Please attach:

- information which describes the stages of your development
- a copy of any consents you already have for part of your development.

5. Plans of the land and development

You need to provide a number of plans that show what you intend to do. [Section 2](#) of the **DA Supplement** sets out which plans to provide and the details to include.

Please attach:

- a site plan of the land, drawn to scale (3 copies)
- plans or drawings of the proposal, drawn to scale (3 copies)

and, where relevant:

- an A4 size plan of the proposed building and other structures on the site
- a plan of the existing building, drawn to scale.

6. Environmental effects of your development

To assess your proposal, the consent authority needs to understand the impacts it will have. Depending upon the nature and scale of your proposal, you need to provide one or more of the statements listed below to explain the environmental effects of your proposal. See [section 3](#) of the **DA Supplement**.

Is your proposal **designated development**?

Yes ➤ Please attach an environmental impact statement.

No ➤ Please attach a statement of environmental effects.

Is your proposal likely to significantly impact on **threatened species**, populations, ecological communities or their habitats?

Yes ➤ Please attach a species impact statement.

No

7. Other approvals from council

To carry out your proposal, you may need other approvals from the council. See [section 4](#) of the **DA Supplement**.

Do you want council to approve any other activity at the same time as this application?

No

Yes ➤ Please fill out **Attachment A** of the **DA Supplement** and submit it with your application, along with any of the supporting documents required.

8. Concurrences from state agencies

Do you need the concurrence of a state agency to carry out the development? See [section 5](#) of the **DA Supplement**.

No

Yes ➤ Please list any agencies whose concurrence you need.

Please attach sufficient information for the agency(s) to assess your application.

9. Approvals from state agencies

If you need a development consent and one or more of the approvals listed in **Attachment B** of the **DA Supplement**, your development is known as integrated development. The relevant state agency will be involved in the assessment of your proposal. See [section 6](#) of the **DA Supplement**.

Is your application for integrated development?

No

Yes ➤ Please submit **Attachment B** of the **DA Supplement** with your application and attach:

- sufficient information for the approval body(s) to assess your application
- additional copies of your application for each agency. *The consent authority can tell you the number that will be needed.*

10. Supporting information

You can support your application with additional material, such as photographs, including aerial photographs, slides and models to illustrate your proposal. Please list what you have attached:

11. Application fee

For development that involves a building or other work, the fee for your application is based upon the estimated cost of the development. If your application is for integrated development, you need to include \$250 for each agency that will look at your proposal. If your development needs to be advertised to the public you may also need to include an advertising fee. The consent authority will help you calculate the fee for your application. (Advertising fees attract GST, all other fees do not).

12. Signatures

The owner(s) of the land to be developed must sign the application.

If you are not the owner of the land, you must have all the owners sign the application. If the land is Crown land, an authorised officer of the Department of Land and Water Conservation must sign the application.

As the owner(s) of the above property, I/we consent to this application:

Signature

Name

Date

Signature

Name

Date

12. continued

The applicant, or the applicant's agent, must sign the application.

Signature

Name, if you are not the applicant

In what capacity are you signing if you are not the applicant

Date

13. Privacy policy

The information you provide in this application will enable your application to be assessed by the consent authority and any relevant state agency. If the information is not provided, your application may not be accepted. Your application will be advertised to the public for comment if the development is designated development, advertised development or is required to be advertised by a development control plan. The application will also be kept in a register by the council that can be viewed by the public at any time. Please contact the council if the information you have provided in your application is incorrect or changes.

14. Lodgement

Before submitting your application, please ensure you have attached all the information the consent authority needs to assess your proposal. You can use the following checklist. Please place a cross in the box next to any items you have attached:

Land details

- A map that sets out the lot, DP/MPS and volume/folio numbers
- A schedule that sets out the lot, DP/MPS and volume/folio numbers

Staged development

- Information which describes the stages of the development
- A copy of any consents already granted for part of the development

Plans

- A site plan of the land (3 copies) — **required for all applications**
- Plans or drawings of the proposal (3 copies) — **required for all applications**
- An A4 size plan of the proposed building and other structures on the site
- A plan, drawn to scale, of the existing building

Environmental effects

- An environmental impact statement for a designated development proposal
- A statement of environmental effects — **required for all applications** that are not designated development
- A species impact statement

Other approvals from council

- Attachment A of the DA Supplement
- Supporting document(s) identified in Attachment A of the DA Supplement

State agency concurrences and approvals

- Additional information required by the agencies from which you need concurrence
- Attachment B of the DA Supplement
- Additional information required by the agencies you have identified in Attachment B of the DA Supplement
- Additional copies of your application for each of those agencies

Supporting information

- Other material to support your application, such as photos, slides and models.

Application fee

- Your application fee — **required for all applications.**



GLOUCESTER SHIRE COUNCIL

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Fax: (02) 6558 2343

BASIX is Here

Please Note: As from the 1 July 2007, Development Applications and Complying Development Certificates for alterations and additions to existing dwellings estimated over \$50,000 must be accompanied by a BASIX Certificate confirming compliance with the Government's sustainability targets.

BASIX for proposed swimming pools of 40,000 litres and over, new residential dwellings, including single dwellings and multi-units (eg. Villas, townhouses and low rise, mid rise and high rise developments) continues to apply with a BASIX Certificate accompanying the Development Applications and/or Complying Development Certificates.

Building Sustainability Index www.basix.nsw.gov.au

What is BASIX?

The Building Sustainability Index or BASIX is the initiative of the Department of Infrastructure, Planning and Natural Resources and has been developed in consultation with the building industry, Local Government and other state agencies and utilities.

BASIX is a web-based planning tool designed to assess the potential performance of residential developments against a range of sustainability indices.

BASIX focuses on Water and Energy, for which targets are set.

Landscape, Stormwater and Thermal Comfort indices are also activated because information relating to these indices impact on water consumption and greenhouse emissions.

For further information of BASIX contact the following:

Department of Infrastructure, Planning and Natural Resources

Telephone 1300 650 908

Facsimile 02 9762 8701

Email information@dipnr.nsw.gov.au